



PURCHASING DEPARTMENT

Newport News Public Schools

757-591-4525/ FAX 757-591-4593

12465 WARWICK BOULEVARD • NEWPORT NEWS, VIRGINIA 23606-3041

**April 28, 2025
Addendum #1
FOR IMMEDIATE ATTENTION**

ADDENDUM NO. 1 TO ALL OFFERORS:

Reference – Request for Proposal:

RFP 013-0-2025/SB Document Management Services

For Delivery To:

Newport News Public Schools

Proposals Due:

May 15, 2025 at 2:00 PM EST

The above is hereby changed to read:

1. **Proposal Due Date Extended: Reference Page 1: Closing Date.** The Proposal Due Date is hereby changed from May 5, 2025 at 2:00 P.M. EST to **“May 15, 2025 at 2:00 pm EST.”**

All other provisions of the RFP shall remain unchanged.

Sincerely,
Shannon Bailey, VCCO, VCO
Director of Procurement
shannon.bailey1@nn.k12.va.us
757-591-4560 x10752

Name of Firm

Signature/Title

Date