



**PURCHASING DEPARTMENT**

**Newport News Public Schools**

757-591-4525/ FAX 757-591-4593

12465 WARWICK BOULEVARD • NEWPORT NEWS, VIRGINIA 23606-3041

**February 25, 2026  
Addendum #3  
FOR IMMEDIATE ATTENTION**

ADDENDUM NO. 3 TO ALL OFFERORS:

Reference – Request for Proposal:

RFP #006-0-2026/SB

Group Basic Life, Accidental Death & Dismemberment  
and Group Short-Term Disability Plans

For Delivery To:

Newport News Public Schools

Proposals Due:

**March 9, 2026 at 2:00 PM EST**

**The above is hereby changed to read:**

1. **Proposal Due Date Extended: Reference Page 1:** Closing Date. The Proposal Due Date is hereby changed from February 27, 2026 at 2:00 PM EST to “**March 9, 2026 at 2:00 PM EST.**”
2. **Link to Short Term Disability (STD) Invoice and Census Information:** Please see below link.

<https://usii.sharefile.com/d-se8d0780473ac42a086bd431de24b5bd5>

All other provisions of the RFP shall remain unchanged.

Sincerely,  
Shannon Bailey, VCCO, VCO  
Director of Procurement  
[shannon.bailey1@nn.k12.va.us](mailto:shannon.bailey1@nn.k12.va.us)  
757-591-4560 x10752

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Name of Firm

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Signature/Title

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Date