



**April 14, 2025  
Addendum #1  
FOR IMMEDIATE ATTENTION**

**ADDENDUM NO. 1 TO ALL BIDDERS:**

Reference – Invitation for Bid:	IFB #018-0-2025/SB Heritage High School Main Distribution Switchboards Replacement
For Delivery To:	Newport News Public Schools
Bids Due:	May 5, 2025 at 2:00 PM EST

**The above is hereby changed to read:**

- 1. Change to Question Due Date:** Submit questions regarding the Invitation for Bid in writing to the Issuing Office at [shannon.bailey1@nn.k12.va.us](mailto:shannon.bailey1@nn.k12.va.us) no later than **Monday, April 21, 2025 at 3:00 PM EST**. Necessary replies will be issued to all Bidders of record as addenda that shall become part of the contract documents. Oral instructions do not form a part of the bid documents.
- 2. Bid Due Date Extended: Reference Page 1:** Closing Date. The Bid Due Date is hereby changed from April 28, 2025 at 2:00 P.M. EST to **“May 5, 2025 at 2:00 pm EST.”**
- 3. Public Bid Opening Zoom Link:** The Zoom link for virtual participants remains unchanged.

Topic: Bid Opening - Heritage HS Switchboard Replacement  
 Time: May 5, 2025 02:00 PM Eastern Time (US and Canada)  
<https://nn-k12-va-us.zoom.us/j/83916330464?pwd=Xn6w8yAsqZmyV8UZCTDxMoYRZPzg9q.1>  
 Meeting ID: 839 1633 0464  
 Passcode: 524507

- 4. Pre-Bid Sign In Sheet and Agenda:** See the following pages.

All other provisions of the IFB shall remain unchanged.

Sincerely,  
 Shannon Bailey, VCCO, VCO - Director of Procurement  
[shannon.bailey1@nn.k12.va.us](mailto:shannon.bailey1@nn.k12.va.us)  
 757-591-4560 x10752

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Signature/Title

\_\_\_\_\_  
Date



# NEWPORT NEWS PUBLIC SCHOOLS

## OPTIONAL PRE-BID CONFERENCE

DATE : April 14, 2025

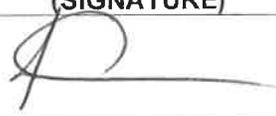
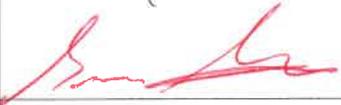
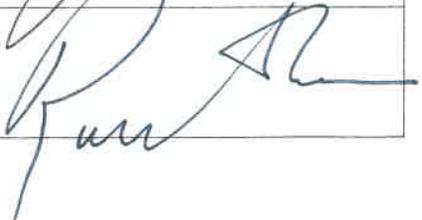
TIME: 9:00 A.M. (EST)

LOCATION: Heritage High School – 5800 Marshall Ave. Newport News, VA 23605

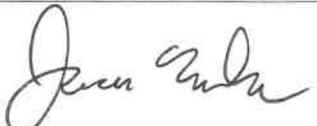
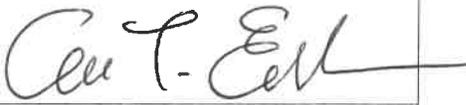
IFB: #018-0-2025/SB

TITLE: Heritage High School Main Distribution Switchboards Replacement

NUMBER OF ATTENDEES: 18

COMPANY NAME	REPRESENTATIVE'S NAME AND TITLE (PRINTED)	REPRESENTATIVE'S NAME (SIGNATURE)
Colonial Webb	Jonathan Amory PROJECT MANAGER	
Colonial Webb Ian Kevorkian	Ian Kevorkian	
Ebenezer Electric	Yesenia Vasquez office Manager	
Colonial Webb	CARLO DAVIS ELECT. SUPER	
Independent Lty ? EISC	Gary Schwally super	
Carr Electric	Jessica Delmon Pres. MGR	
CARR ELECTRICAL	BOB ROYER P.M	

# NEWPORT NEWS PUBLIC SCHOOLS

COMPANY NAME	REPRESENTATIVE'S NAME AND TITLE (PRINTED)	REPRESENTATIVE'S NAME (SIGNATURE)
<del>SFS</del> SFS	David Eichelberger	
SFS	Dennis Giupponi	
MABC	Paul Hunter	
Rudy Hawkins Electrical	Jason Tudca	
EECO	LANCE EUBANK	
Blue mtn Sales ABB	John Ogert	
TRIAD ELEC SOLUTIONS	PERRY JANIL	
NNPS	Shannon Bailey Director of Procurement	
<del>ASL</del> ASL ELECTRICAL	WAYNE PROFFITT, PM	
ASL ELECTRICAL	LARRY MAY	
NNPS	Manoel Fernandes	



**Optional Pre-Bid Conference Agenda**

April 14, 2025 at 9:00 AM EST

**IFB #018-0-2025/SB – Heritage HS Main Distribution Switchboard Replacement**

**Location: 5800 Marshall Ave. Newport News, VA 23605**

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Introductions:

**Shannon Bailey, Director of Procurement**

**Manny Fernandez, Electrician Supervisor**

**Mike Powers - Thompson Consulting Engineers**

**Kenzie Cambar, Thompson Consulting Engineers**

**Sign in, please print legibly**

1. **Optional Prebid Conference:** This conference is held to answer any questions regarding the IFB. Any changes determined necessary as a result of this conference will be formally addressed by the issuance of an addendum on eVA and the NNPS Purchasing webpage. Attendance is optional. The purpose of the site visit is to acquaint the firms with any and all conditions at the site. One conducted tour of the premises will be held. Firms are not allowed to tour the sites unescorted or at any time other than on a scheduled tour. The tour should take no longer than one hour.

2. **Purpose:** The purpose of this contract is to obtain the services of a responsive, responsible contractor in accordance with plans and specs to include:

Remove two existing 4000 amp, 480Y/277-volt, 3-Phase, 4-Wire, Main Distribution Switchboards and install two new 4000 amp, 480Y/277-volt, 3-Phase, 4-Wire, Distribution Switchboards. Disconnect all existing feeder conductors from the existing main distribution switchboards, extend and reconnect to the new branch circuit breakers in the new main distribution switchboards.

3. **Contact with NNPS Staff:** Direct contact with NNPS staff, representatives, and/or agents other than Purchasing Department staff on the subject of this IFB or any subject related to this IFB is expressly **prohibited** except with the prior knowledge and permission of the Purchasing Agent. All questions and communication shall only be made with the Procurement Officer facilitating the IFB.

4. **IFB Deadline:** Bidder shall ensure its Bid is time stamped by the Issuing Office (12465 Warwick Blvd) no later than the Closing Date and Time shown on the cover page of the IFB.

Bids received after the specified date and time (time stamped 2:01 P.M. or later) will not be considered and will be retained in the Purchasing Office and marked "Late". **Bids are due April 28, 2025 at 2:00 PM EST, unless otherwise changed in a subsequent addendum.**

**Bids shall be submitted in accordance with IFB Section J. Bid Submittal Requirements.**

\*\*\*Newport News Public Schools now provides an option to submit electronic copies of the requested bid/proposal through electronic means or hard copy/paper submissions. All bids may be submitted electronically online via eVA using the Bidder's established **eVA Supplier Account, in person, or by mail**. The entire bid response including any / all attachments and any / all addenda must be submitted electronically via



eVA, in person, or mail no later than the closing date and time stated in the solicitation posting. **Faxed or emailed bids will not be accepted.**

It is the responsibility of the Bidder to ensure all required attachments are properly completed, readable and uploaded to eVA by the date and time deadline stated on the electronic solicitation posting. Bidders should allow sufficient time to account for any technical difficulties they may encounter during online submission or uploading of documents. In the event of technical difficulties, suppliers should contact **eVA Customer Care at 1-866-289-7367** or via email at [eVACustomerCare@DGS.Virginia.gov](mailto:eVACustomerCare@DGS.Virginia.gov). There are video links in the IFB to provide assistance with uploading your bid in eVA if you elect to submit electronically.

5. **Deadline for Questions:** Bidders must submit questions regarding the IFB in writing to the Issuing Office at [shannon.bailey1@nn.k12.va.us](mailto:shannon.bailey1@nn.k12.va.us) **no later than 3:00 PM EST, Thursday, April 17, 2025**. Necessary replies will be issued to all bidders of record as addenda that shall become part of the contract documents. Bidder is responsible for checking the [www.eva.virginia.gov](http://www.eva.virginia.gov), NNPS Purchasing webpage, or contacting the Issuing Office prior to Bid closing to secure any addenda issued for this IFB.
6. **Period of Performance:** Substantial and Final completion for the work under this Contract shall be substantially completed on or before July 15, 2026 and final completion shall be completed on or before August 1, 2026.
7. **Bonds/Liquidated Damages:**

**Bid Bond** - Each Bidder shall submit with its bid that is \$100,000.00 or more, an original bid bond from a surety company selected by the Bidder that is authorized to do business in Virginia, or cashier's check, payable to Newport News Public Schools equal to five percent (5%) of the total bid price. The Bid Bond is a guarantee that if the contract is awarded to the Bidder, they will enter into the contract for the work mentioned in the bid.

**Performance and Payment Bonds** - Successful Bidder shall furnish to Owner a payment bond and a performance bond each equal to one hundred percent (100%) of the Contract price and each payable to Newport News Public Schools before any agreement is approved and issued if the Project assigned to the Successful Bidder is \$500,000.00 or more.

**Liquidated Damages:** N/A
8. **Public Bid Opening:** The Bid-Opening will be conducted via ZOOM FORMAT and IN-PERSON at the Issuing Office and any bidder wishing to attend virtually shall utilize the link listed in the solicitation under Section II. Special Instructions to the Bidder, Letter N. Bid Opening. If any changes occur, the information will be issued in a subsequent addendum.
9. **Terms and Conditions:** Please review the General and Special Terms and Conditions of the IFB.
10. **Turn over to the A/E Team/NNPS Project Manager, take questions from Prospective Bidders and begin site tour**