



November 7, 2025
Addendum #1
FOR IMMEDIATE ATTENTION

ADDENDUM NO. 1 TO ALL BIDDERS:

Reference – Invitation for Bid:	IFB #010-0-2026/KG Musical Instrument Maintenance & Repair
For Delivery To:	Newport News Public Schools
Bids Due:	November 17, 2025 at 11:00/AM EST

The above is hereby changed to read:

1. Responses to Bidder questions are as follows:

- a. I am currently working on a submission for IFB 010-0-2026/KG, and wanted to inquire about the debarment certification on page 16, section G. Is this section only required if we are reporting someone who has been debarred, listing the information of the person that has been debarred, or do we complete this section to certify that no one has been debarred? **This section certifies that the bidder has not been debarred.**
- b. Brass Instrument -Lot 1, line item 6. Asking for per instrument price for "Ultrasonic Cleaning/Flush. **Which brass instrument type do we price?** There is a wide range of pricing concerning this service from Trumpet to larger brass instrument such as a Tuba. **It is anticipated that companies will establish pricing ranges for instruments, as the size of instrument families can vary considerably. Historically, vendors have segmented pricing by groups or size categories of instruments (for example, piccolo, flute; alto, tenor; clarinet, baritone; tuba; or small brass, large brass).**
- c. Woodwind Instrument -Lot 2, line item 2 " Full Repad" **Which instrument type do we price?** Price ranges greatly from Piccolo to Baritone Sax for this service. **It is anticipated that companies will establish pricing ranges for instruments, as the size of instrument families can vary considerably. Historically, vendors have segmented pricing by groups or size categories of instruments (for example, piccolo, flute; alto, tenor; clarinet, baritone; tuba; or small brass, large brass).**
- d. Woodwind Instrument -Lot 2, line item 5" Key adjustment/Regulation " **Which instrument type do we price?** Pricing ranges greatly from plastic Piccolo to a Bari Sax for this

service. It is anticipated that companies will establish pricing ranges for instruments, as the size of instrument families can vary considerably. Historically, vendors have segmented pricing by groups or size categories of instruments (for example, piccolo, flute; alto, tenor; clarinet, baritone; tuba; or small brass, large brass).

e. Woodwind Instrument-Lot 2, line item 7 "Ultrasonic Cleaning/Disinfecting" **Which instrument type do we price?** Pricing ranges greatly from Piccolo to Baritone sax based on instrument type for this service.

It is anticipated that companies will establish pricing ranges for instruments, as the size of instrument families can vary considerably. Historically, vendors have segmented pricing by groups or size categories of instruments (for example, piccolo, flute; alto, tenor; clarinet, baritone; tuba; or small brass, large brass).

f. String Instrument-Lot 3, line item 1 "Bridge Replacement" **This section seems to ask for pricing for each string instrument type but does not have unit pricing lines for each?** Regarding string instruments, it is understood that an hourly rate may be indicated as the applicable charge.

g. String Instrument -Lot 3, line item 5 " Bow Repair" **Bow repair, like alot of jobs are based on time spent at an hourly rate of \$68.00 and not a set price, so not sure how to price in this section?**

Regarding string instruments, it is understood that an hourly rate may be indicated as the applicable charge.

h. Other Charges -Lot 5, line item 3 "Annual maintenance/Cleaning Package" **Which Instrument type do we price?** Pricing ranges greatly across the board for this service from instrument group and type. Additionally, annual cleaning and maintenance services provide an opportunity for vendors to classify their offerings by instrument family, size, or bulk pricing options.

2. **Special Terms and Conditions: A. Contract and B. Contract Extension are hereby changed to the following:**

A. Contract:

The contract term is for two (2) years commencing on the date specified in the Notice of Award.

B. Contract Extension:

This contract may be extended upon mutual agreement of both parties for three (3) additional, one-year periods, upon the same price, terms and conditions set forth in the negotiated contract resulting from this IFB.

All other provisions of the IFB shall remain unchanged.

Sincerely,

Karlene Greenhow, VCA, VCO
Procurement Specialist
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757-591-4523 x 10753

Name of Firm

Signature/Title

Date