



January 29, 2025

**Addendum #1
FOR IMMEDIATE ATTENTION**

TO: ALL BIDDERS

RE: **IFB #006-0-2025SMB – Paper and Paper Products**

1. Responses to Offerors questions are as follows:

- Please advise if NNPS will award the IFB 006-0-2025SMB Paper & Paper Products bid to one vendor or on an all or none/group award bases.

Please refer to Section II Scope of Work, Under Letter A, Award

- Are all the items on the bid tabulation the items that are being bid on? Are there any other items that are missing? Some number lines on the spreadsheet have been skipped.

Confirm there are no missing items.

At this time, NNPS only necessity is the paper on the list. We have removed all discontinued paper and paper that we don't use anymore. The spreadsheet may not have been renumbered after items were removed.

- There is no estimated contract purchasing quantity stated on the tally sheet. Without that, a total value cannot be given per item nor in whole. Could you please add an estimated usage?

Please see updated Bid Pricing/Tabulation spreadsheet.

- Are all items to be priced per carton and purchased per whole carton or would there be any broken carton / ream purchases?

NNPS does not and will not accept broken cartons/ream purchases.

2. All other provisions of the RFP shall remain unchanged.

Signature: _____

(Bidder)

Sincerely,

Shaelee Bailey
Procurement Coordinator